



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	Poulshot Village Trust		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

<b>Project Title/Name</b>	Poulshot Ponds Project		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The pond on Poulshot Green is potentially ideal for Great Crested Newts but it is becoming choked by aquatic vegetation. This forms a dense carpet in the shallow eastern end of the pond which stretches across the pond and threatens to reduce and shade the deeper water in the western end. The Project is targeted towards the restoration of this major pond on Poulshot Green which is accessible to the local and wider community. The pond has a breeding population of rare and protected Great Crested Newts.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Melksham		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Date</b> September 2010 & April 2011	
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Date</b> 17 <sup>th</sup> September 2010 with regard to funding for the 3 ponds in the project <b>No</b> <input type="checkbox"/>	

<b>Where will your project take place?</b>	Poulshot Green. The Pond known as Middle Green Pond is near the designate recreation area.	
<b>When will your project take place?</b>	November 2011	
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The project was instigated by Village Trust members who saw that some of the most beautiful rural prospects and valuable habitats for wild plants and animals in the village were being lost after years of neglect. Local people who pass the pond when taking a leisurely walk, or when walking their dogs, have expressed interest in seeing the pond managed better and to protect the habitat of the Great Crested newts by removing the excessive growth of aquatic vegetation. Pond restoration will significantly contribute to wildlife habitats and biodiversity and preserve for future generations part of Poulshot's farming heritage.	
<b>How many people will benefit from your project?</b>	Local & wider community& visitors	
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	( No community plan available ) POULSHOT CONSERVATION AREA STATEMENT August 2004 attached.  Pages 4 & 7	
<b>To be completed ONLY where town/parish councils are making an application</b>		
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Any other information about your project.</b> RE: SECTION 4: Free Reserves Held: ( Includes a bequest ) mostly allocated to continuing maintenance of earlier projects eg. Green Gardens Woodlands and Big Tree Project, and unlikely to remain at their present level. RE: SECTION 5 PONDS RESTORATION QUOTATION: A range of quotation was sought. Wiltshire Wildlife Trust suggested possible contractors.  The Contract Manager of Wiltshire Rural Services gave advice on what was required to restore the pond and a free quotation. This contractor's proven expertise, wide experience in conservation and comparable pricing were deciding factors in the Trust's decision to award them the contract. An additional important consideration is that the Wiltshire Wildlife Trust ecologist, Jan Freeborn, has offered to monitor and oversee the newt habitat during the restoration work on the pond.  RESTORATION WORK: Wessex Water has advised us that there is an asbestos sewerage pipe which runs under Middle Green pond. Therefore no mechanical excavation.		

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="1"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

- reapply for further funds - find new sources of grant aid

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Following restoration of the pond there will be a highly visible impact. Local people will express satisfaction with the enhanced beauty of the environment, and with the valuable habitats for wild plants and animals created. Local schools will be able to use the restored pond as a teaching resource.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

None

None

None

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: 04	Year: 2011
A - Total income:	£5603.17	
B - Minus total expenditure:	£3155.80	
Surplus/deficit for year: (A minus B)	£2447.37	
Free reserves currently held:	£3227.64 also for other projects	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Skip Hire	£192	Own fundraising/reserves		£
Labour	£360			£
Staff Travel	£8	Parish/town council		£
Sub - Total	£560			£
Total incl VAT @ 20% for above	£672	Trusts/foundations		£
10% contingency	£67			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£739</b>	<b>Total Project Income</b>		<b>£0</b>

<b>Total project income B</b>	£0
<b>Total project expenditure A</b>	£739
<b>Project shortfall A – B</b>	£739
<b>Grant sought from Wiltshire Council Area Board</b>	£739
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 22/07/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**